



# 90 Days To HR Health



> 450

companies are hit with employment lawsuits every day, and those companies spend tens of thousands of dollars to defend themselves.

\$11 billion

is lost every year simply because of employee turnover, it is crucial that employers invest wisely in the people they hire.

# Potential starts here.

JER HR Group | 866.475.7687 | info@JERHRGroup.com New York | North Carolina | South Carolina | Iowa | Arkansas **90 Days to HR Health** has been proven to minimize compliance risks, increase administrative efficiency and improve employee satisfaction. If you have 15 or more employees, HR shouldn't take a back seat to your core business, **90 Days to HR Health** focuses on protecting and growing your business.

#### **Assessment**

HR team evaluates documents, data, and processes for compliance and organizational health.

Review of Company Policies & Employee Handbook

Audit Employee Compensation & Classifications

Inspect I-9 Forms and E-Verify Process

Review Recruiting & Interview Process

Examine Job Offer Compliance

Inspect Background & Drug Screening Compliance

Evaluate Disciplinary and Corrective Action Forms

Review Process for Reporting Complaints and Workplace Accidents

Evaluate Employee File & Record keeping

Conduct Culture Health
Assessment

## Resolution

As determined by assessment, implement immediate solutions.

Update or Create Employee Handbook and Compliant Policies

Recommend Correction for Employee Misclassifications

Update and Correct I-9 Errors

Ensure Best Practice & Implement Interview Guide

Provide State-Specific
Job Offer Template

Implement Legal Disclosures & On-boarding Process

Provide Company Branded Documents & Recommend Process

Implement Proper Compliant Reporting & Relevant Forms

Revamp Employee File System & Ensure Accurate Document Retention

Provide Culture Grade & Action Plan Forward

## Sustain

You have now improved your legal compliance. Our HR team can put tools and processes in place for you to maintain day-to-day compliance. Your HR Support doesn't have to stop there. You can choose to partner with us monthly or on an hourly basis. JER HR Group has years of experience handling every facet of HR. We make the people part of business easier and create lasting relationships with our clients.

- Add Monthly HR and/or Recruiting Support
- Navigate Difficult Employee
   & Workplace Issues
- Strategic HR Coaching for Leadership
- Foster a High-Performing & Engaged Team
- Ensure Compliant Onboarding & Terminations
- Find, Interview, and Recruit Talent